Tips for Requesting HIV Testing Supplies

OraQuick Rapid HIV/Hepatitis kits: If you are approved for use, these kits are packaged 100 per box. The minimum quantity to order is **200** and they should be requested in increments of 100.

You need controls to test the kits once they arrive and controls can come in a separate box or will be inside one of the boxes of kits, that the program ships. There will always be a label stating, *Controls Inside Refrigerate Immediately* on the box where the controls are located—it is important to **always check every shipment/box** for that label to find your controls.

SureCheck Rapid HIV Kits: If you are approved for use, the kits are packaged 25 individual kits per box and each case has 500 individual kits per case. Kits can be requested in increments of 25 or 1,2, or 3 etc. (where 1=25, 2=50, 3=75 etc.). If you order by the case then you would order in increments of 500.

*Each set of **controls** can be used about **25 times,** if used correctly. *INSTI controls however, may be less, between 6-7 times.* Generally, each site/request only needs one set of **controls** to test kits when they arrive. The primary reason a site would need more than that amount is if they are having an outreach event and kits need to be tested once brought to/back from a new location. If kits are being moved from one location to another, that needs to be explained on the request form so the program has justification for shipping additional controls.

INSTI Rapid HIV Kits: If you are approved for use, these kits are packaged 50 kits per box; however, please request a minimum of **200** kits when ordering.

Workspace towels are packaged 500 per case and the **minimum the program ships is 125**. Workspace towels should be requested in increments of **125** at a time.

Gauze is packaged **200 per sleeve** and should be requested in increments of 200 or if you use single digits, the program will interpret that as 1 equals 1 sleeve of 200.

Wipes are packaged **200 per box** and should be requested in increments of 200 or if you use single digits, the program will interpret that as 1 equals 1 box of 200.

Gloves are packaged **100 per box** and 1,000 per case. The program is not sending out cases of gloves right now because stock is limited. Sites can use quantities of 1, 2, or 3 etc. to denote how many boxes they are requesting. The program will only send enough gloves to cover the quantity of test kits ordered. For example, if a site requests 200 kits and 600 gloves, the program will only send 200 gloves.
Sites can order gloves in increments of 100 or use 1, 2, 3 (where 1=100, 2=200, etc.).

Lancets are packaged **100 per box;** sites can request in increments of 100 or 1, 2, 3 (where 1=100, 2=200, etc.).

Band Aids are packaged **100 per box;** sites can request in increments of 100 or 1, 2, 3 (where 1=100, 2=200, etc.).

Sites will receive UPS tracking info when the order ships and will include the tracking number should any issues arise during delivery. Sites will also be notified once the request has been delivered to their location.