

### INSTI Control Log

Control Lot Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Test Kit Lot Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Date	Name of person running controls	Date Controls Opened	Date Controls must be discarded	Reasons for Running Controls (Check One)		Time Controls Began	Time Results Read	Negative Control Result	Positive Control Result(s)
								<i>Indicate if Controls run successfully</i>	
		Were new controls opened today? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Routine <input type="checkbox"/> New Operator <input type="checkbox"/> New Shipment	<input type="checkbox"/> New Lot Opened <input type="checkbox"/> Storage Temp Irregularity <input type="checkbox"/> Test Area Temp Irregularity <input type="checkbox"/> Outreach Location	AM/PM	AM/PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Were new controls opened today? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Routine <input type="checkbox"/> New Operator <input type="checkbox"/> New Shipment	<input type="checkbox"/> New Lot Opened <input type="checkbox"/> Storage Temp Irregularity <input type="checkbox"/> Test Area Temp Irregularity <input type="checkbox"/> Outreach Location	AM/PM	AM/PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Were new controls opened today? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Routine <input type="checkbox"/> New Operator <input type="checkbox"/> New Shipment	<input type="checkbox"/> New Lot Opened <input type="checkbox"/> Storage Temp Irregularity <input type="checkbox"/> Test Area Temp Irregularity <input type="checkbox"/> Outreach Location	AM/PM	AM/PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Were new controls opened today? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Routine <input type="checkbox"/> New Operator <input type="checkbox"/> New Shipment	<input type="checkbox"/> New Lot Opened <input type="checkbox"/> Storage Temp Irregularity <input type="checkbox"/> Test Area Temp Irregularity <input type="checkbox"/> Outreach Location	AM/PM	AM/PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Were new controls opened today? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Routine <input type="checkbox"/> New Operator <input type="checkbox"/> New Shipment	<input type="checkbox"/> New Lot Opened <input type="checkbox"/> Storage Temp Irregularity <input type="checkbox"/> Test Area Temp Irregularity <input type="checkbox"/> Outreach Location	AM/PM	AM/PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Were new controls opened today? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Routine <input type="checkbox"/> New Operator <input type="checkbox"/> New Shipment	<input type="checkbox"/> New Lot Opened <input type="checkbox"/> Storage Temp Irregularity <input type="checkbox"/> Test Area Temp Irregularity <input type="checkbox"/> Outreach Location	AM/PM	AM/PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Were new controls opened today? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Routine <input type="checkbox"/> New Operator <input type="checkbox"/> New Shipment	<input type="checkbox"/> New Lot Opened <input type="checkbox"/> Storage Temp Irregularity <input type="checkbox"/> Test Area Temp Irregularity <input type="checkbox"/> Outreach Location	AM/PM	AM/PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Were new controls opened today? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Routine <input type="checkbox"/> New Operator <input type="checkbox"/> New Shipment	<input type="checkbox"/> New Lot Opened <input type="checkbox"/> Storage Temp Irregularity <input type="checkbox"/> Test Area Temp Irregularity <input type="checkbox"/> Outreach Location	AM/PM	AM/PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

## INSTI Temperature Log

Month: \_\_\_\_\_ Year: \_\_\_\_\_

Control Storage Area		
Day	Temperature	Initials
1		
2		
3		
4		
5		
6		
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9		
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11		
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15		
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*INSTI Controls must be stored at a temperature between **36°F and 46°F**. If the temperature for the controls storage area falls outside this range, document corrective actions taken in the Corrective Action Log.*

Storage Area		
Day	Temperature	Initials
1		
2		
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*INSTI test kits must be stored at a room temperature between **59°F and 86°F**. If the temperature for the storage area falls outside this range, document corrective actions taken in the Corrective Action Log.*

Testing Area		
Day	Temperature	Initials
1		
2		
3		
4		
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*INSTI test kits should be used at temperature ranges between **59°F and 86°F**. If the temperature for the testing area falls outside this range, document corrective actions taken in the Corrective Action Log.*